

PROSPECTUS

26th National Examination for Certification of Energy Managers, Energy Auditors and Energy Auditors (Buildings) (Under the Energy Conservation Act, 2001)

**Scheduled on:
25th, 26th & 27th September 2026**



BUREAU OF ENERGY EFFICIENCY (BEE)
(A Statutory body under Ministry of Power, Government of India)



**National Certifying Agency
Dr. Ambedkar Institute of Productivity
NATIONAL PRODUCTIVITY COUNCIL,
Department for Promotion of Industry & Internal Trade (DPIIT),
Under Ministry of Commerce and Industry, Government of India.**

June 2026



BUREAU OF ENERGY EFFICIENCY (BEE)

4th Floor, Sewa Bhawan,

R.K. Puram, New Delhi – 110 066.

Phones: 011 – 26766754, Fax No.011-26178352

The enactment of the Energy Conservation (EC) Act, 2001 created an institutional framework for promoting energy efficiency in all sectors of the economy. All the energy efficiency programs and policies in India are now being guided by the Act.

The EC Act, 2001 primarily ensures Energy Efficiency in Consumption, Demand Side Management (DSM), Institutional Framework and provisions to support the above strategy. The five major provisions of EC Act are related to:

1. Designated Consumers (mainly energy intensive industries) to comply with the specific energy consumption norms for their manufactured products/services and for the establishment of energy management system.
2. Standards and labeling of energy consuming appliances, gadgets and equipment to ensure promotion of energy efficiency of the new stocks entering the market.
3. Energy Conservation Building Codes to ensure new commercial buildings constructed in the country have less electricity consumption.
4. Creation of Institutional Set up (Bureau of Energy Efficiency) for effective coordination of the energy conservation efforts in the country.
5. Establishment of Energy Conservation Fund at Centre and States to provide necessary financial support for energy efficiency initiatives in the country.

The EC Act became effective from 1st March 2002, and the Bureau of Energy Efficiency (BEE) was operationalized from the same date. The mission of BEE is to develop policy and strategies with a thrust on self-regulation and market principles, within the overall framework of the EC Act. The primary objective of the act is reducing energy intensity of the Indian economy and facilitating the State Governments to enforce efficient use of energy and its conservation. It also stipulates penalties and adjudication.

India is now in a position to move ahead at a faster pace in implementing energy efficiency programs and policies as there is a strong institutional set up in the country equally supported by the strong commitment by the Government both at the Centre and States towards energy efficiency improvement programs.

With promulgation of the act and establishment of BEE, within the framework of policies, focusing on optimal utilization of energy resources, energy manager/ auditor profession is set to become one of the sought-after professions in the near future. In demand are energy managers and energy auditors who will not only track and save energy but also help minimize its planet-unfriendly impacts like greenhouse gas emissions.

The path to engage energy managers and energy auditors has already been laid in Indian industry, thanks to the Indian National Examination for Certification of Energy Managers and Energy Auditors.

TABLE OF CONTENTS

1.	BACKGROUND	1
2.	ROLE OF NATIONAL PRODUCTIVITY COUNCIL.....	1
3.	NEED FOR THE NATIONAL LEVEL CERTIFICATION EXAMINATION	2
4.	ROLE & IMPORTANCE OF CERTIFIED ENERGY MANAGER (CEM)	2
5.	ROLE & IMPORTANCE OF CERTIFIED ENERGY AUDITOR (CEA).....	3
6.	ROLE & IMPORTANCE OF CERTIFIED ENERGY AUDITOR (BUILDING)	3
7.	ELIGIBILITY CRITERIA AND GUIDELINES	4
8.	EXAMINATION SCHEDULE AND SCHEME.....	11
9.	EXAMINATION CENTRES.....	12
10.	FEE STRUCTURE.....	13
11.	CONDITIONS AND INSTRUCTIONS TO THE CANDIDATES.....	14
12.	INFORMATION ON “ATTACHMENTS TO BE UPLOADED” ...	17

1. BACKGROUND

The Government of India has enacted “**The Energy Conservation Act, 2001**” (No 52 of 2001, 29th September 2001) with effect from 1st March 2002. The Act provides mainly for the efficient use of energy and its conservation and for matters connected therewith or incidental thereto. As per the Energy Conservation Act 2001, it is mandatory for all the designated **energy consumers** to get energy audit conducted by an **Accredited Energy Auditor** [under clause 14(h) and 14(i)] and to designate or appoint an **Energy Manager** [under clause 14(l)]. The Government of India has notified the list of designated consumers, and the details are available at www.beeindia.gov.in. Subsequently, in the year 2025, BEE has notified the regulations for Certification of Energy Auditors, Energy Auditors (Building) and Energy Managers.

Bureau of Energy Efficiency (BEE), under Ministry of Power, Government of India, is empowered to specify the regulations and establish mechanisms to meet the above objectives. The National Certification Examination is conducted with the aim to establish a uniform standard of competency and qualification for energy professionals nationwide.

2. ROLE OF NATIONAL PRODUCTIVITY COUNCIL

The Bureau of Energy Efficiency (BEE), under the provisions of the Energy Conservation Act, has designated Dr. Ambedkar Institute of Productivity (AIP), the training institute of the National Productivity Council (NPC), Chennai, as the National Certifying Agency (NCA). The NCA is responsible for conducting the National Examination for Certification of Energy Managers and Energy Auditors across India.

The National Certifying Agency (NCA), is entrusted with the following responsibilities:

- a) **Establishment of Exam Cell:** An exam cell comprising a team of officers and staff has been set up in Chennai to oversee the administration and coordination of the examination, under the supervision of the Controller of Examination (CoE).
- b) **Conduct of Examination:** Organize and conduct the National Certification Examination in accordance with the guidelines and procedures prescribed by BEE.
- c) **Candidate Registration:** Manage the online application process, including the receipt and verification of applications and registration of eligible candidates.
- d) **Communication to Candidates:** Send necessary information and instructions related to the examination to registered and eligible candidates.
- e) **Administration of Exam:** Coordinate and administer the examination across all designated centres nationwide.
- f) **Issuance of Certification:** Issue of e-certificates and credentials to qualified candidates, duly endorsed by the Bureau of Energy Efficiency (BEE).

3. NEED FOR THE NATIONAL LEVEL CERTIFICATION EXAMINATION

The essential qualification for a Certified Energy Manager and Certified Energy Auditor and Certified Energy Auditor (Building) is passing of a National Level Certification Examination, conducted by a National Certifying Agency for the certification of Energy Managers, Energy Auditors and Energy Auditors (Building). The certification ensures the availability of qualified professionals with the requisite knowledge and expertise to support the energy management needs of the industry.

The certification examination will be conducted based on the syllabus approved by the Bureau. The proposed syllabus will undergo revision from time to time based on the feedback and future developments. The requisite revision will be carried out by the national level certification agency in consultation with BEE from time to time.

4. ROLE & IMPORTANCE OF CERTIFIED ENERGY MANAGER (CEM)

Certified Energy Manager occupies an important position and is the focal point of all the activities pertaining to energy management in the organization. The certified energy manager provides leadership in the formulation of corporate energy policy and development of Energy Management Action Plan.

Certified Energy managers also perform activities related to Plant Energy Management, Project Management, Personnel Management and Financial Management at the plant level. He also prepares the information to be submitted to the Designated Agency regarding the energy consumed and actions taken on the recommendations of the Accredited Energy Auditor [Clause 14(k)].

Responsibilities and Duties of Certified Energy Manager (CEM):

- a) Establish an energy conservation cell & prepare annual activity plan.
- b) Develop and manage training programs for energy efficiency at operating levels.
- c) Develop integrated system of energy efficiency and environmental improvement.
- d) Initiate activities to improve monitoring and process control to reduce energy costs.
- e) Coordinate implementation of energy audit/efficiency improvement projects through external agencies.
- f) Establish / participate in information exchange with other energy managers of the same sector.
- g) Provide required information to the BEE and Designated Agency of the respective States demanded in the Act.

5. ROLE & IMPORTANCE OF CERTIFIED ENERGY AUDITOR (CEA)

Energy Audit involves a systematic study undertaken on major energy consuming sections and equipment including construction of heat and mass balance with a view to identify the flow of energy, efficient use of energy in each of the steps and pinpoint wastage of energy. A well- conducted energy audit would reveal the areas of wastage of energy and lead to suggestions for possible energy savings.

The Energy Conservation Act requires that every designated consumer shall get an energy audit carried out by an Accredited Energy Auditor in a manner and interval of time as specified. The Certified Energy Auditor, as such, is not authorized to conduct such mandatory energy audits under the EC Act. However, certification is one of the prerequisites along with other conditions, which have to be fulfilled by an energy auditor before applying for accreditation by the Bureau.

The energy audit report is to contain recommendations for improving energy efficiency with cost benefit analysis and an action plan to reduce energy consumption [Clause 14(i)]. The conduct of energy audit and implementation of its recommendations on cost-benefit basis through accredited energy auditors is expected to help the designated energy consumers to achieve significant reduction in their energy consumption levels.

Responsibilities and Duties of Certified Energy Auditor (CEA):

- a) Carry out a detailed energy audit.
- b) Quantify energy consumption and establish base line energy information.
- c) Construct energy and material balance.
- d) Perform efficiency evaluation of energy & utility systems.
- e) Compare energy norms with existing energy consumption levels.
- f) Identify and prioritize energy saving measures.
- g) Analyses of technical and financial feasibility of energy saving measures.
- h) Recommend energy efficient technologies and alternate energy sources.
- i) Report writing, presentation and follow up for implementation.

6. ROLE & IMPORTANCE OF CERTIFIED ENERGY AUDITOR (BUILDING)

Certified Energy Auditor (Building) shall be eligible to conform compliance for building codes or rules as published or notified by Bureau or States as the case may be.

Functions and responsibility of the Certified Energy Auditors (Buildings):

(1) The Certified Energy Auditors (Building), whose services are hired by the owner of the building shall verify and certify the following, namely:

- a) design of the building keeping in view the design criteria, energy goals of the project, energy systems performance verification plan, and the modelling approach;
- b) energy conservation measures based on the design approach for the project under consideration;
- c) construction and compliance documents, compliance forms and checklists specified to ensure that the building complies with these rules;
- d) energy performance index ratio or residential envelope transmittance value of the proposed building design;
- e) report on such unusual technical issues that may arise due to issue of building permit or construction of building or during occupancy stage subject to approval of the authority having jurisdiction under the building bye-laws;
- f) provide inputs to the National and State Energy Conservation Building Code Committees to facilitate the implementation of the rules prepared for Energy Conservation and Sustainable Building Code rules and to promote norms and standards for various categories of buildings under various climatic zones of the country.

(2) The Certified Energy Auditors (Building) shall furnish a certificate under his seal and signature to ensure that all supporting documents (drawings, specifications, construction documents, compliance forms prepared covering building envelope, comfort system and controls, lighting and electrical power systems) related to Energy Conservation and Sustainable Building Code compliance are prepared for submission to the authority having jurisdiction.

(3) The Certified Energy Auditors (Building) shall exercise the powers of inspection of the building works from the design stage to commissioning of buildings including their uses under the rules prepared for Energy Conservation and Sustainable Building Code and based on his certification the authority having jurisdiction shall issue building permit, approve construction of building, issue and completion and occupancy certificate.

(4) The Certified Energy Auditors (Building) shall ensure that no such professional or employee working under him/her is engaged in any work in connection with the construction or alteration of the concerned building covered under these rules to ensure that there is no conflict of interest with his/her official duties with the interests of the authority having jurisdiction.

7. ELIGIBILITY CRITERIA AND GUIDELINES

The candidates registering for the examination shall fulfill the following eligibility criteria:

- a) **CERTIFIED ENERGY MANAGER (CEM):**
Candidates appearing for Energy Manager Certification Examination

shall possess any one of the following qualifications:

- i. A Graduate Engineer or Graduate Architect** along with THREE YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
- ii. A Post-Graduate in Engineering or Architecture** along with TWO YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
- iii. A Graduate Engineer or Graduate Architect with a post-graduate degree in Management or its equivalent** along with TWO YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
- iv. Diploma Engineer or “Equivalent”** along with SIX YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
- v. Post-Graduate in Physics or Electronics or Chemistry (with Physics and Mathematics at graduation level)** along with THREE YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management.

b) CERTIFIED ENERGY AUDITOR (CEA):

Candidates appearing for Energy Auditor Certification Examination shall possess any one of the following qualifications:

- i. A Graduate Engineer or Graduate Architect** along with THREE YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
- ii. A Post-Graduate in Engineering or Architecture** along with TWO YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
- iii. A Graduate Engineer or Graduate Architect** with a post-graduate degree in Management or its equivalent along with TWO YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management.

c) CERTIFIED ENERGY AUDITOR (BUILDING):

Candidates appearing for Energy Auditor Building Certification Examination shall possess any one of the following qualifications:

- i. A Graduate Engineer or Graduate Architect** along with THREE YEARS of work experience involving use of energy in operation,

- maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
- ii. **A Post-Graduate in Engineering or Architecture** along with TWO YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management; or
 - iii. **A Graduate Engineer or Graduate Architect** with a post-graduate degree in Management or its equivalent along with TWO YEARS of work experience involving use of energy in operation, maintenance, planning, energy management, energy efficiency and energy conservation, building design or building energy management

d) **DEFINITIONS**

- i. **“ACT”** means the Energy Conservation Act, 2001 (52 of 2001);
- ii. **“AGENCY”** means an agency appointed by the Bureau for holding National Examination for certification of Energy Auditors, Energy Managers, or Energy Auditors (Building);
- iii. **“CERTIFICATE”** means the certificate issued, on being declared successful in the National Examination, by the Bureau or the agency notified by the Bureau in support of Energy Auditor or Energy Auditor (Building) or Energy Manager;
- iv. **“DIPLOMA ENGINEER”** means a person who has obtained a diploma in engineering from any institution recognized by the All-India Council for Technical Education under the All-Indian Council for Technical Education Act, 1987 (52 of 1987);
- v. **“GRADUATE ENGINEER”** means a person who has obtained a graduation degree in engineering from a University or a deemed to be University declared under the provisions of the University Grants Commission Act, 1956 (3 of 1956) or its equivalent recognized by the All-India Council for Technical Education under the All Indian Council for Technical Education Act, 1987 (52 of 1987);
- vi. **“GRADUATE ARCHITECT”** means a person who has obtained a graduation degree in architecture from a University or a deemed to be University declared under the provisions of the University Grants Commission Act, 1956 or its equivalent, recognised by the All India Council for Technical Education under the All India Council for Technical Education Act, 1987 (3 of 1956);
- vii. **“POST- GRADUATE IN ENGINEERING”** means a person who has obtained a post-graduation degree in engineering from a University or a deemed to be University declared under the provisions of the University Grants Commission Act, 1956 or its equivalent, recognized by the All-India Council for Technical Education under the All-Indian Council for Technical Education Act, 1987;
- viii. **“POST- GRADUATE IN ARCHITECTURE”** means a person who has obtained a post-graduation degree in architecture from a University or a deemed to be University declared under the provisions of the University Grants Commission Act, 1956 or its equivalent, recognised by the All India Council for Technical Education under the All Indian Council for Technical Education Act, 1987;

ix. “POST- GRADUATE” means a post-graduate degree or its equivalent, recognized by University or a deemed to be University under the provisions of the University Grants Commission Act, 1956;

e) **WORK EXPERIENCE**

Candidates must have acquired the requisite years of POST QUALIFICATION work experience as on the closing date of the application i.e. **30th July 2026**. The training period will not be considered as work experience.

Candidates without requisite post qualification work experience are not eligible to register for the examination.

f) **MAXIMUM ATTEMPTS FOR QUALIFICATION**

A newly registered (fresh) candidate is required to pass the examination for certification of energy managers / energy auditors/ energy auditors (building) by appearing in a **maximum of THREE attempts per paper for Paper-1, 2, 3, 5 & 6 and a maximum of 4 attempts for Paper-4 within SIX consecutive examinations.**

Category of Candidates	Attempts					
	Paper 1	Paper 2	Paper 3	Paper 4	Paper 5	Paper 6
Energy Manager	3	3	3	NA	NA	NA
Energy Auditor	3	3	3	4	NA	NA
Energy Auditor (Building)	3	NA	NA	NA	3	3

If a candidate does not clear all papers on the first attempt, they may reappear for the remaining paper(s) within the prescribed limits. A candidate will be declared to have passed the examination if they score at least 50% in each reappeared paper, as applicable. If they fail to secure the minimum 50% in each such paper, they will be deemed to have failed the examination for which they registered. However, the candidate may **apply again and register as a fresh candidate.**

g) **SUPPLEMENTARY CANDIDATES**

Candidates **registered and not qualified in 21st, 22nd, 23rd, 24th & 25th exams are eligible to appear in the 26th Exam as a supplementary candidate**, subjected to maximum number of attempts mentioned above. The candidate, however, has the option to apply and register himself/herself as a fresh candidate.

h) **UPGRADATION FROM ENERGY MANAGER TO ENERGY AUDITOR**

Up-gradation is applicable only for EM registered candidates. Only candidates who had applied and qualified for Energy Managers and also fulfill the eligibility criteria for appearing as Energy Auditors are eligible for upgradation (Refer Clause 7 (b)).

The choice of exercising this option **is restricted to a period of 5 YEARS from the date of issue of Energy Manager Certificate.**

Those eligible candidates who wish to apply for upgradation shall **use their existing registration number (ONLY ONCE)** and need to qualify by **appearing in a maximum of FOUR attempts within SIX consecutive examinations.**

i) ISSUE OF COPY OF ANSWER BOOKLET

- i.** If a candidate is not satisfied with the marks awarded in any paper(s) may apply for a copy of the evaluated answer booklet(s) through the online application facility available at www.nceexam.in.
- ii.** The application for obtaining a copy of the evaluated answer booklet shall be submitted within ten days from the date of declaration of results.
- iii.** The prescribed fee for obtaining a copy of the evaluated answer booklet shall be Rs.100/- (Rupees One Hundred only) per paper.
- iv.** The copy will be shared within 4 weeks from the deadline for online application towards the same.

j) VERIFICATION OF MARKS

- i.** If a candidate on declaration of results is not satisfied with the marks given in any of the paper(s) and feels that there is a possibility of either omission in marking of any answer(s) or a mistake in totalling of the marks in any paper(s), may seek verification of all or any paper(s) by filling an online application form at www.nceexam.in.
- ii.** The application for the verification will be enabled after 6 weeks from the date of release of result and shall remain open for the period of ten days from the date of enablement. In the verification of answer papers, only errors in totalling and the omission of evaluating any answers are checked. **Details of question-wise marks will not be provided.**
- iii.** **The verification process shall not include the reassessment of the quality, merit, or correctness of the answers.**
- iv.** Online application fee for verification is **Rs.200 for each paper** and the Bureau or the Agency will not entertain any request for such verification after the stipulated deadline.
- v.** A candidate can seek verification of paper(s) of the said National Certification Examination **ONE TIME** only.
- vi.** **A candidate who applies for verification of marks shall not be eligible to subsequently apply for re-evaluation of the same paper.**
- vii.** The process of verification will be completed by the agency within a period of **ONE MONTH** from the deadline for online application towards the same.

- viii. **The result of the verification, whether it leads to an increase, a decrease, or no change in marks, shall be treated as final and binding on the candidate.**
- ix. **Question-wise, section-wise or part-wise marks shall not be communicated to the candidate.**
- x. **Photocopies of verified Answer Booklets will not be provided to the candidates.**

k) RE-EVALUATION OF ANSWER BOOKLET

- i. If a candidate on declaration of results is not satisfied with the marks given in any of the paper(s) and feels that his/her answer booklet needs to be re-evaluated again by a different evaluator, may seek re-evaluation of all or any paper(s) by filling an online application form at www.nceexam.in.
- ii. The application for the re-evaluation will be enabled after 6 weeks from the date of release of result and shall remain open for the period of ten days from the date of enablement.
- iii. Online application fee for re-evaluation is **Rs.1000 for each paper** and the Bureau or the Agency will not entertain any request for such re-evaluation after the stipulated deadline.
- iv. A candidate can seek re-evaluation of paper(s) of the said National Certification Examination **ONE TIME** only.
- v. **A candidate who applies for re-evaluation of a paper shall not be eligible to subsequently apply for verification of marks for the same paper.**
- vi. The process of re-evaluation will be completed by the agency within a period of **ONE MONTH** from the deadline for online application towards the same.
- vii. **The result of the re-evaluation, whether it leads to an increase, a decrease, or no change in marks, shall be treated as final and binding on the candidate**
- viii. **Question-wise, section-wise or part-wise marks shall not be communicated to the candidate.**
- ix. **Photocopies of re-evaluated Answer Booklets will not be provided to the candidates.**

l) AWARD OF e-CERTIFICATE & e-ID Card

- i. A candidate qualifying in Paper-1, Paper-2 & Paper-3 is eligible for the award of the Energy Manager e-Certificate & e-ID Card.
- ii. A candidate qualifying in Paper-1, Paper-2, Paper-3 & Paper-4 is eligible for the award of the Energy Auditor e-Certificate & e-ID Card.

- iii. A candidate qualifying in Paper-1, Paper-5 & Paper-6 is eligible for the award of the Energy Auditor (Building) e-Certificate & e-ID Card.
- iv. Energy Auditor candidates, passing in Paper-1, Paper-2 & Paper-3, but failing in Paper-4 are eligible for the award of Energy Manager e-Certificate & e-ID card.
- v. A candidate qualified as Certified Energy Auditor automatically qualifies for the Energy Manager's e-certificate.
- vi. The e-final certificate to all qualified **Energy Managers, Energy Auditors & Energy Auditors (Building)** candidates will be issued within 60 days from the date of the declaration of results.

m) VALIDITY OF THE CERTIFICATE

The certificate issued to qualified candidates is valid for a period of **FIVE YEARS** and renewable after every five years. For renewal, certified energy manager/energy auditor/energy auditor(building) shall attend a short-term refresher course conducted by BEE or its appointed agency. After attending the Refresher course, candidates are required to inform BEE about attending the Refresher Course in a specified format so that the certificate is renewed for another five-year period.

n) REVOCATION OF CERTIFICATE

The Certificates can be revoked on the grounds of proved instances of unprofessional /unethical conduct and practices of a Certified Energy Manager/ Certified Energy Auditor/ Certified Energy Auditor (Building). The Bureau of Energy Efficiency will constitute a committee for this purpose to investigate the matter. The concerned Certified Energy Manager / Energy Auditor / Certified Energy Auditor (Building) will be informed of the charges against him / her and given a reasonable opportunity to be heard and provide his/her explanation.

o) GUIDEBOOKS

i. FOR REGULAR (FRESH) CANDIDATES:

Candidates registered for 26th National Examination for Certification of

- Energy Managers will be provided with the fourth edition Guidebooks for Paper-1, 2 & 3
- Energy Auditors will be provided with the fourth edition Guidebooks for Paper -1, 2, 3 & 4
- Energy Auditors (Building) will be provided with Guidebooks for Paper -1, 5 & 6 and for candidates who are already a Certified Energy Manager /Energy Auditor, Guidebooks for Paper- 5 & 6 will be provided.

ii. FOR SUPPLEMENTARY CANDIDATES:

Eligible supplementary candidates are required to write the examination on the basis of Fourth Edition Guidebooks only. For candidates who had registered for 21st, 22nd, 23rd, 24th & 25th Exam, have been already issued the Fourth Edition Guidebooks.

In case of candidates appearing for supplementary examination, latest version of books shall be available on aforesaid Bureau's website or candidate may purchase hard copy of these books from the Bureau or from the agency, with an additional cost, if any, as may be specified in the prospectus from time to time.

iii. FOR UPGRADATION CANDIDATES:

Eligible candidates applying for upgradation shall appear for Paper-4 on the basis of Fourth Edition Guidebooks only. For the candidates who had registered for 21st, 22nd, 23rd, 24th & 25th Exam, have been already issued the Fourth Edition Guidebooks.

8. EXAMINATION SCHEDULE AND SCHEME

Paper No.	Paper Name	Category	Date	Duration, hrs.	Time, hrs.	Min Marks	Max Marks
1	General Aspects of Energy Management & Energy Audit	EM / EA / EAB	25.09.2026	3	09:30-12:30	75	150
2	Energy Efficiency in Thermal Utilities	EM / EA	25.09.2026	3	14:00-17:00	75	150
3	Energy Efficiency in Electrical Utilities	EM / EA	26.09.2026	3	09:30-12:30	75	150
4	Energy Performance Assessment for Equipment & Utility systems (Open Book Examination)	EA only	26.09.2026	2.5	14:00 -16:30	50	100
5	Fundamentals of Energy Efficiency & Sustainability in Buildings	EAB only	27.09.2026	3	09:30-12:30	75	150
6	Code Compliance for Energy Efficiency & Sustainability in Buildings (Open Book Examination)	EAB only	27.09.2026	3	14:00-17:00	75	150

*EM - Energy Manager, EA - Energy Auditor, EAB - Energy Auditor (Building)

- a) **Paper- 1, 2 & 3** are common for Energy Manager and Energy Auditor and consist of both objective and descriptive/ numerical type questions.

- b) **Paper-4 for Energy Auditors is an open book examination** and consists of descriptive and numerical questions. The candidates can refer to their supplied fourth edition guidebooks. No other books/written materials will be allowed for reference. **The degree of difficulty in Paper -4 will be comparatively much higher than the other papers.**
- c) **Paper-1, 5 & 6 for Energy Auditors (Building)** consists of objective, descriptive and numerical questions. **Paper 6 is an open book examination** and consists of descriptive and numerical questions. The candidates can refer to their guidebooks supplied. No other books/written materials will be allowed for reference.
- d) **For Certification of Energy Managers:**
A candidate appearing for Energy Manager Examination has to pass **3 PAPERS viz., Paper-1, Paper-2 and Paper-3** and obtain a minimum of 50% of the maximum marks in each paper.
- e) **For Certification of Energy Auditors:**
A candidate appearing for Energy Auditor Examination has to pass **4 PAPERS viz., Paper-1, Paper-2, Paper-3 & Paper-4** and obtain a minimum of 50% of the maximum marks in each paper.
- f) **For Certification of Energy Auditors (Building):**
A candidate appearing for Energy Auditor (Building) Examination has to pass **3 PAPERS viz., Paper-1, Paper-5 and Paper-6** and obtain a minimum of 50% of the maximum marks in each paper. In case candidate appearing for Energy Auditor (Building) examination has already qualified for either Energy Manager or Energy Auditor, he shall be exempted from Paper-1.
- g) **Announcement of Toppers:**
Marks of top ten candidates for Energy Managers & Energy Auditors & Energy Auditors (Building) will be announced during declaration of online results. This listing will exclusively include candidates who have qualified the examination in their first attempt. For Energy Auditors (Building), Fresh candidates who appear in all three papers (Papers 1, 5, and 6) will be considered for the toppers list. Candidates appearing under supplementary attempts shall not be considered for inclusion in the toppers list.
- h) The National examination will be conducted in English medium only and the detailed syllabus is given in **Annexure – 1**.

9. EXAMINATION CENTRES

- a) The proposed centers for conduct of “National Certification Examination” are: –
Ahmedabad, Bengaluru, Bhopal, Bhubaneswar, Chandigarh, Chennai, Cochin, Dehradun, Goa, Guwahati, Hyderabad, Indore, Jabalpur, Jaipur, Kanpur, Kolkata, Mumbai, Nagpur, New Delhi, Patna, Prayagraj, Pune, Raipur, Ranchi, Thiruvananthapuram, Trichy, Udaipur, Vadodara, Visakhapatnam

- b) The applicant has to give **THREE CHOICES** of examination centre in the order of preference.
- c) **No change in examination centre (once chosen by the applicant) will be entertained under any circumstances.**
- d) If the number of candidates for a particular centre is found to be less than a minimum number required, they will be shifted to the next preferred Centre.

10. FEE STRUCTURE

Fees once paid for this examination will not be refunded under any circumstances. The fees paid by a candidate who has been admitted to the National Examination, shall not be refunded or adjusted on any ground or under any circumstances.

Those candidates, who are not found to be eligible shall not be admitted for the examination and the fees paid by those candidates shall be refunded, after deduction of application fee of rupees five hundred.

Fee structure is given below:

a) FOR FRESH CANDIDATES

Application Fee and Certification Fee Including Examination Fee:

Category	Energy Auditor – Paper 1, 2, 3 & 4	Energy Manager – Paper 1, 2 & 3	Energy Auditor (Building) – Paper-1, 5 & 6	Energy Auditor (Building) – Paper-5 & 6*	Energy Auditor & Energy Auditor (Building) – Paper 1, 2, 3, 4, 5 & 6		Energy Manager & Energy Auditor (Building) – Paper 1, 2, 3, 5 & 6	
					Option -1	Option -2	Option -3	Option -4
For General, Other Backward Classes (OBC) Creamy Layer and Company Sponsored candidates	Rs. 10500 /-	Rs. 8000 /-	Rs. 8000 /-	Rs. 5500 /-	Rs. 15500 /-	Rs. 18500 /-	Rs. 13000 /-	Rs. 16000 /-
For Scheduled Caste (SC) or Scheduled Tribe (ST)	Rs. 5250 /-	Rs. 4000 /-	Rs. 4000 /-	Rs. 2750 /-	Rs. 7750 /-	Rs. 9250 /-	Rs. 6500 /-	Rs. 8000 /-
For Other Backward Classes (OBC)- Non-Creamy Layer having gross annual family income of less than Rs.8 lakhs per annum	Rs. 5250 /-	Rs. 4000 /-	Rs. 4000 /-	Rs. 2750 /-	Rs. 7750 /-	Rs. 9250 /-	Rs. 6500 /-	Rs. 8000 /-
For Economic Weaker Section (EWS) as notified by the Central Government	Rs. 5250 /-	Rs. 4000 /-	Rs. 4000 /-	Rs. 2750 /-	Rs. 7750 /-	Rs. 9250 /-	Rs. 6500 /-	Rs. 8000 /-

*For already qualified Energy Manager/ Energy Auditor

Note:

Option -1: Energy Auditor (Building) certification (post qualification in Paper 5&6) shall be issued only after the candidate has first qualified as an Energy Manager/Energy Auditor through Papers I, II, III and IV, as applicable.

Option -2: Energy Auditor (Building) certification may be treated as an independent certification and may be issued upon successful completion of Papers I, V and VI irrespective of the status of Papers II, III and IV.

Option -3: Energy Auditor (Building) certification (post qualification in Paper 5&6) shall be issued only after the candidate has first qualified as an Energy Manager through Papers I, II and III as applicable.

Option -4: Energy Auditor (Building) certification may be treated as an independent certification and may be issued upon successful completion of Papers I, V and VI irrespective of the status of Papers II and III.

b) FOR SUPPLEMENTARY CANDIDATES

Certification Fee Including Examination Fee:

For General and Other Backward Classes (OBC), Creamy Layer and Company Sponsored	Rs.1500/-Per Paper
For Candidates belong to Scheduled Caste (SC) or ScheduledTribe (ST)	Rs.750/- Per Paper
For Other Backward Classes (OBC), Non-Creamy Layer having gross annual family income of less than Rs.8 lakhs per annum	Rs.750/- Per Paper
For Economic Weaker Section (EWS) as notified by the Central Government	Rs.750/- Per Paper

c) FOR UP-GRADATION FROM ENERGY MANAGER TO ENERGY AUDITOR

Certification Fee Including Examination Fee:

For General and Other Backward Classes (OBC), Creamy Layer and Company Sponsored	Rs. 2500/-
For Scheduled Caste (SC) or Scheduled Tribe (ST)	Rs. 1250/-
For Other Backward Classes (OBC), Non-Creamy Layer having gross annual family income of less than Rs.8 lakhs per annum	Rs. 1250/-
For Economic Weaker Section (EWS) as notified by the Central Government	Rs. 1250/-

d) Application Fee and Certification Fee including Examination Fee (as applicable), shall be paid online by completing the Application Form.

11. CONDITIONS AND INSTRUCTIONS TO THE CANDIDATES

- a) Candidates are advised to read the prospectus carefully, before filling in the online application form.
- b) To fill in the online application form, candidates have to visit the website www.nceexam.in
- c) In the process of registration, it is compulsory for the candidates to give an e-mail ID and a valid mobile number as most of the communication regarding the

examination will be sent through either e-mails and/or SMS.

- d) The registration process commences from 29th June 2026 and the last date for submission of on-line application along with all the required attachments is on 30th July 2026.
- e) A unique Application Code will be generated for each application form which may be noted as reference for any future queries.
- f) After successful completion of online application, candidates must upload all the relevant enclosures as stipulated in the “**clause 12**” and submit the application form through online mode.
- g) All Formats can be downloaded from www.nceexam.in
- h) **Document Language Requirement**
 - i. All documents uploaded by candidates such as caste/category certificates, proof of qualification, and experience must be in **English**.
 - ii. In case a document is issued in a **regional or local language**, a **certified translation** of the same by competent authority (notary public, Licensed Translation Agencies, Gazetted Officers, Regional Language Translation Departments or Boards) in **English** must be uploaded along with the original.
 - iii. Failure to provide a certified translation may lead to **rejection of the application**.
- i) The application form received with the necessary attachments will be subjected to online & offline scrutiny as per the guidelines issued by the BEE and if found eligible the candidates would be enabled to remit their fees through online mode.
- j) For the successful registered candidates, guidebooks will be dispatched by Speed Post to the registered “Present Address/ Permanent Address” as per the candidate choice prior to the examination. Till such time, candidates are advised to download the e-guidebooks from the portal www.nceexam.in for the preparation.
- k) It is not compulsory to undertake any preparatory training program online/offline for appearing in the Examination. Further, BEE has neither authorized any agency to conduct such preparatory training programs nor provide any guarantee on the quality of their training materials.
- l) It is the candidate’s responsibility to cross-check the information/ announcements and other instructions issued from time to time on a regular basis from the websites www.nceexam.in / www.beeindia.gov.in
- m) Applications received after the last date or incomplete or any other format other than the prescribed format will be summarily rejected.

- n) Candidates can download the e-Hall Ticket at “www.nceexam.in” from 10th September 2026 onwards. The venue details will be intimated along with the e-Hall Ticket.
- o) During examination:
- i. In the absence of hall ticket, a candidate will not be permitted inside the examination hall.
 - ii. Candidates are allowed to use pen, pencil and non-programmable scientific calculator. Electronic gadgets or any other books are strictly not allowed.
 - iii. Main Answer Booklet contains both OMR sheet and Answer sheets. The answer booklet is differentiated with a color coding viz “Green Color” & “Pink Color”. The candidate shall ensure that color code of question paper received matches the color of the “Main Answer Booklet”.
 - iv. Candidate attendance is calculated based on a QR code. Before signing the attendance sheet, the Candidate shall ensure affixing of corresponding QR code in the “Main Answer Booklet” by the invigilator. A copy of the attendance sheet shall not be provided.
 - v. The announcements made in the examination hall by Centre Superintendent/Invigilator during the examination such as typographical errors/ changes in questions/ any other may be treated as official and final.
- p) The results of the written examination will be announced online. The candidate shall visit the website “www.nceexam.in” for viewing the results.
- q) The e-Mark sheet can be downloaded online at “www.nceexam.in” from the date of the publication of results.
- r) The date of commencement of e-Final Certificate and e-ID card download will be intimated on website /through sms/e-mail. The download can be made from the website.
- s) For all correspondence related to this examination, the candidate shall make enquiry to nceexam@npcindia.gov.in or through phone call. The details are available at “Contact Us” tab in www.nceexam.in.
- t) BEE may revise examination dates, change examination centres, or update/correct any information in this prospectus without prior notice due to unforeseen circumstances or reasons beyond its control. It shall not be held responsible for delays in application submission caused by internet issues, server problems, or other technical disruptions. Fee, once paid, is non-refundable under any circumstances. Candidates are advised to regularly visit the official website for updates.

12. INFORMATION ON “ATTACHMENTS TO BE UPLOADED”

- a) As proof of requisite educational qualification(s), upload a Photocopy of Degree/Diploma certificate as per the eligibility criteria by self- attesting the same.
- b) As proof for requisite experience certificate(s), upload work experience certificate as per the “Employee Certificate” format as per the eligibility criteria by self - attesting the same.
- c) Upload proof of SC/ST/OBC NCL/EWS certificates in English as per Govt. of India format/ State Government format in case of claiming fee concession.
- d) OBC-NCL candidates should produce the **official NCL certificate**, issued by a competent authority (e.g., Tahsildar, Sub-Divisional Magistrate). The certificate should be in the prescribed format and must be issued **within one year** prior to the date of application.
- e) Self-employed candidates shall upload the following:
 - i. Proof of at least two major works carried out for the clients. (Either work order or letter from the clients).
 - ii. Photocopies of ITR filed in the last two financial years.
- f) Incomplete applications on account of non-furnishing of required attachments will be summarily rejected.
- g) Supplementary candidates are not required to upload proof of qualification and experience at the time of registration; however, they must submit valid supporting documents to avail any applicable fee concessions.

**SYLLABUS FOR ENERGY MANAGERS, ENERGY AUDITORS' AND ENERGY
AUDITORS' (BUILDING) CERTIFICATION EXAMINATION**

S.No.	Category of Candidate	Papers to be Qualified
1.	Energy Manager	Three Papers (Paper 1, Paper 2 and Paper 3)
2.	Energy Auditor	Four Papers (Paper 1, Paper 2, Paper 3 and Paper 4)
3.	Energy Auditor (Buildings)	Three Papers (Paper 1, Paper 5 and Paper 6)

BOOK-1: GENERAL ASPECTS OF ENERGY MANAGEMENT AND ENERGY AUDIT

Chapter - 1 Energy Scenario

Chapter - 2 Energy Conservation Act 2001 and related policies

Chapter - 3 Basics of Energy and its various forms

Chapter – 4 Energy Management & Audit

Chapter – 5 Material and Energy balance

Chapter – 6 Energy Action Planning

Chapter – 7 Financial Management

Chapter – 8 Project Management

Chapter – 9 Energy Monitoring and Targeting

Chapter –10 Energy, Environment and Climate change

Chapter –11 New & Renewable Energy Sources

BOOK-2: ENERGY EFFICIENCY IN THERMAL UTILITIES

Chapter – 1 Fuels and Combustion

Chapter - 2 Boilers

Chapter - 3 Steam System

Chapter – 4 Furnaces

Chapter – 5 Insulation and Refractories

Chapter – 6 FBC Boilers

Chapter – 7 Cogeneration

Chapter – 8 Waste Heat Recovery

Chapter – 9 Heat Exchangers

BOOK-3: ENERGY EFFICIENCY IN ELECTRICAL UTILITIES

Chapter – 1 Electrical System

Chapter - 2 Electric Motors

Chapter - 3 Compressed Air System

Chapter – 4 HVAC and Refrigeration System

Chapter – 5 Fans and Blowers

Chapter – 6 Pumps and Pumping System

Chapter – 7 Cooling Tower

Chapter – 8 Lighting System

Chapter – 9 Diesel/Natural Gas Power Generating System

Chapter – 10 Energy Conservation in Buildings and ECBC

BOOK-4: ENERGY PERFORMANCE ASSESSMENT FOR EQUIPMENT AND UTILITY SYSTEMS (Open Book Examination)

Chapter - 1 Boilers

Chapter - 2 Furnaces

Chapter - 3 Cogeneration, Turbines (gas, steam).

Chapter - 4 Heat Exchangers

Chapter - 5 Electric Motors, Variable Speed Drives.

Chapter - 6 Fans and Blowers

Chapter - 7 Water Pumps

Chapter - 8 Compressors

Chapter - 9 HVAC systems

Chapter - 10 Performing Financial Analysis

Chapter - 11 Energy Performance Assessment in power plants

Chapter - 12 Energy Performance Assessment in steel industry

Chapter - 13 Energy Performance Assessment in process industry (cement)

Chapter - 14 Energy Performance assessment in buildings and commercial establishments

Chapter - 15 Textile Industry

BOOK-5: FUNDAMENTALS OF ENERGY EFFICIENCY AND SUSTAINABILITY IN BUILDINGS.

1. ***Building Physics:*** Introduction, Heat Transfer, Air Properties, Climate Fundamentals, Occupant Comfort
2. ***Building Envelope:*** Introduction, Building Cooling and Heating Load, Building Orientation and Form, Envelope Heat Transfer, Shading and Daylight, Natural Ventilation, Other Passive Strategies.
3. ***Comfort System and Control:*** Introduction, Thermal Comfort System, Mechanical Ventilation, Refrigerant Based Cooling Systems, Performance Rating for Air Conditioner, Comfort System Controls, Variable Flow Hydronic System, Energy Recovery Wheel, Economizer, Low Energy Comfort System, System Balancing, Service Water Heating.
4. ***Building Lighting System:*** Introduction, Daylighting, Artificial Lighting, Lighting Design, Lighting Power Densities, Lighting Control, Common Energy Saving Measures.
5. ***Building Electrical System:*** Introduction, Power Factor, motor, Transformer, Diesel Generator Sets UPS (Uninterrupted Power Supply), Power Distribution System, Lift and Escalators, Appliance and Plug Load, Metering and Monitoring.
6. ***Renewable Energy System:*** Introduction, Renewable Energy Technologies, Policies in Renewable Energy.
7. ***Energy Performance Optimization:*** Introduction, Building Energy Modelling, Energy Modelling Tool, Building Energy Modelling Requirement, Building Energy Simulation Output, Design Optimization through Simulation Tools, Daylight Simulation, Natural Ventilation Simulation, WINDOW or THERM Simulation

BOOK-6: CODE COMPLIANCE FOR ENERGY EFFICIENCY AND SUSTAINABILITY IN BUILDINGS (Open Book Examination)

1. ***Energy conservation and Efficiency Policies:*** Bureau of Energy Efficiency (BEE), Role of Central and State Governments, Central Energy Conservation Fund, BEE Schemes, Energy Conservation and Sustainable Building Code Rules Scope of Energy Conservation and Sustainable Building Code, Implementation of Energy Conservation and Sustainable Building Code, Scope of Eco-Niwas Samhita.
2. ***Energy Conservation and Sustainable Building Code Compliance for Commercial Buildings:*** Compliance Mechanism, Mandatory Requirements, Compliance Approach – Prescriptive Method, Whole Building Method, Energy Conservation and Sustainable

Building Code Prescriptive Requirements – Building Envelope, Comfort System and Control, Lighting and Control, Electrical and Renewable Energy System, Whole Building Performance Method – Compliance Mechanism for WBP method, Calculation of Energy Use in proposed and Standard Design, Standard Case, Heating, ventilation, air conditioning System Modelling.

3. ***ENS Compliance for residential Buildings:*** Introduction, Scope of Code, Code Provision, Compliance Calculation, Compliance Mechanism.
4. ***Star labelling of buildings:*** Commercial, Residential Star Labelling Program.
5. ***Energy terminology and others:*** General, Definitions, Energy Units, Net and Gross floor area. Building Drawings and Dimensions.



NATIONAL PRODUCTIVITY COUNCIL, INDIA

The National Productivity Council is a national level organization, founded in 1958 by the Government of India. NPC is an autonomous, tri-partite, non-profit organization with equal representation from the government, employers and worker's organizations, apart from technical and professional institutions and other interests on its governing council. Besides its headquarters at New Delhi, NPC operates through 12 offices in India with 250 highly qualified and experienced specialists representing various disciplines.

Training Institute: Dr. Ambedkar Institute of Productivity (AIP) is a long-term training wing of the National Productivity Council of India. The Institute plays a wider role of running 2 years P.G Programmes and Short-term programmes in Managerial & Technical areas.

Mission: Development, Dissemination and Application of knowledge and experience in productivity, for promoting consciousness and improvement in productivity, with the objective of strengthening the performance and competitiveness of the national economy as well as of improving the working conditions and quality of working life.

Objectives: NPC is aiming to promote the cause of productivity in industry, agriculture, service, infrastructure and other sectors of the economy. It aims to help in achieving sustained all round development in India, leading to enhancement of quality of life of people in general. The concept of productivity as perceived by NPC encompasses not only a more efficient use of resources, but also of quality, environmental protection and integrated economic and social development. NPC aims at promoting these as a part of its objectives and activities. NPC possesses a well-equipped Library- cum-Documentation centre.

Services: Besides providing training, consultancy and undertaking research in the area of productivity, NPC also implements the productivity promotion plans and programmes of the Tokyo based Asian Productivity Organization (APO) an inter-governmental body of which the Government of India is a founder member.

Thrust Areas: NPC also conducts institutional training programmes for the development of consultants in Productivity and Management in the areas of Industrial Engineering, Energy Management & Energy Audit, Environment Management, Plant Engineering, HRD, TPM, TQM, Financial Management, Marketing Management and Agricultural Productivity.

NPC aims at propagating productivity as an evolving concept, which includes attention to special issues, and concerns relating to quality, environment, energy, integrated rural and community development, women workers etc. NPC's thrust is on providing modern and high-quality productivity-related services to sectors not adequately addressed by others, especially the small- scale industry and informal sector.

NPC has been active in the area of Energy Conservation & Management for over four decades and has undertaken numerous studies at macro, sectoral and unit levels through its team of committed professionals. It promotes rational use of energy through: Optimization of Methods Improvement, Technology Up gradation and Application of alternative energy sources.

*“What we know is only a handful
what we don't know is an ocean”*

- Avvaiyar, Tamil poet.

For any further details, please contact-



**Controller of Examination,
National Productivity Council,
Dr. Ambedkar Institute of Productivity,
6, Aavin Dairy Road, Ambattur Industrial Estate (North),
Ambattur, Chennai – 600 050.**